Dear [your supervisor/manager/director],

I’d like to attend **Nacha’s** [**TPI On Campus**](https://tpi.nacha.org/oc-experience)**, July 14-17, 2024, in Atlanta, GA**. TPI On Campus is the place professionals from across the nation turn to for the very best in payments education.

The [Standard Program](https://tpi.nacha.org/oc-programs#standard) offers me flexibility when it comes to learning. When building my own curriculum, I can follow a specific school of study or mix and match - whatever suits us and meets our goals.

[TPI On Campus offers a [Master's Program](https://tpi.nacha.org/oc-programs#masters) that I am eligible for this year. These advanced level courses provide a deep dive on topics relevant to the ever-changing payments world.]

[Since I’m taking the AAP and/or APRP exam this year, I plan to follow the [Accreditation Prep School of Study](https://tpi.nacha.org/sessions-on-campus?title=&track=44) as courses focus on topics that parallel the exam and offers test taking tips. These courses will provide an extra dose of training to help me successfully pass the exam.]

[Also, as an AAP and/or APRP, I am required to maintain my accreditation by earning 20 education credits per year. TPI On Campus is an [effective way to earn up to 20 credits](https://tpi.nacha.org/oc-cont-ed#nacha-cecs) for 2024!]

[Additionally, as a CTP or FP&A, TPI On Campus is [approved for CTP and FP&A recertification credits](https://tpi.nacha.org/oc-cont-ed#other-cecs) by the Association for Financial Professionals at the rate of one credit for each 50 minutes of attendance.]

To help with planning, I estimate my total costs will be [$XX]. **[I can save money if I register by May 30.]** A breakdown is below:

Reg fee: [$XX]

Airfare: [$XX]

Transportation: [$XX]

Hotel: [$XX]

Meals: $ [$XX]

I am confident you will agree that attending TPI On Campus is a wise and worthwhile investment. It is an opportunity for me to build relationships with industry professionals, attend valuable courses and get actionable takeaways that I’ll bring back to our team for immediate implementation.

[Your Standard Closing],

[Your Name]

Website: <https://tpi.nacha.org/oc-experience>

Enroll: <https://tpi.nacha.org/registration>